



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

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| Officer Decision/Mayoral Decision No.:  | ODN No. ODN70-2018 |
| <b>DECISION TITLE:</b><br><b>Sector Strategy development – Cambridge Wireless</b>           |                    |
| <b>NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS:</b><br><b>Kim Sawyer, Interim CEO</b> |                    |
| <b>DATE OF OFFICER/MAYORAL DECISION:</b><br><b>03/10/2018</b>                               |                    |

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| Responsible Director/Mayor:   | <i>Harriet Fear, Interim Director of Business and Skills<br/>(Now: John T Hill, Director of Business and Skills)</i>   |
| Report Author and contact details:  | <i>Steve Clarke<br/>Inward Investment Manager<br/>Cambridgeshire &amp; Peterborough Combined Authority<br/>www.cambridgeshirepeterborough-ca.gov.uk<br/>E: steve.clarke@cambridgeshirepeterborough-ca.gov.uk<br/>M: +44 (0)7715 653901</i> |
| Is it a key decision?   | NO   |
| Is this a public report? If a key decision, it will be a public report and will be published on the CA website. | NO   |
| <b>KEY DECISIONS ONLY</b>   | <b>N/A</b>   |
| Insert forward plan ref number  |  |
| Date when Mayor intend to make decision.  |  |
| Date report published on the website  |  |
| Implementation Date   |  |
| Does the report have any annex that contains exempt information?  |  |
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| Decision taken | <p><i>Please provide the exact details of the decision taken.</i></p> <p>Kim Sawyer interim Chief Executive and Harriet Fear Interim Director of Business &amp; Skills formally agreed to</p> <p>(a) following tender process to appoint Cambridge Wireless to develop and deliver the ICT/Digital sector strategy for CPCA</p> |
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|   | (b) the capped value for this sector strategy is £15k   |
| <p>Authorisation (<i>delete as appropriate</i>)</p> | <p>This decision has been taken under:</p> <p><b>General authorisation</b> (<i>those decisions delegated to officers as per the Constitution</i>):</p> <ol style="list-style-type: none"> <li>1. Officer Scheme of Delegation and Proper Officers. (Ch 13 para 1.3 and Ch 13 Para 3.3)</li> </ol> <p><b>Specific delegation by Board</b> (<i>those decisions delegated to officers by the Board</i>):</p> <ol style="list-style-type: none"> <li>2. N/A</li> </ol>  |
| <p>Background Information</p>                       | <p><i>Give details of background information Give more information about the proposed decision</i></p> <p><i>A tendering process was held that closed on 14<sup>th</sup> Sept 2018 to find partners to develop 3 sector strategies for the CPCA area – sector representative bodies were invited to bid - the bids were scored by panel of the following Officers: Harriet Fear, Steven Wilson and Steve Clarke. The winning bids after scoring determined to be:</i></p> <p><i>ICT/Digital – Cambridge Wireless</i></p> <p><i>Advanced Materials &amp; Manufacturing (AMM) – Hethel Innovation Ltd</i></p> <p><i>Life Sciences/Healthcare – no bid received scoring highly enough to take forward</i></p>  |
| <p>Alternative options considered.</p>              | <p><i>List alternative options considered and rejected and the reasons for rejection. Do not leave this section blank or put 'None'. There is always an alternative even if it is to do nothing.</i></p> <p>Options:</p> <ol style="list-style-type: none"> <li>1. <b>Directly commission/appoint consultancies</b> – in interest of fairness and to aim to secure industry/cluster buy-in focused tendering to selected sector bodies was chosen over commissioning</li> <li>2. <b>Re-run tendering procurement exercise</b> – this may not yield suitable industry focussed partners</li> <li>3. <b>Appoint in-house development of strategies</b> – potentially not enough capability in-house to do this option – the exception here is Agritech/Agri-food which is being developed in-house by Agritech Specialist.</li> <li>4. <b>Do not develop any sector strategies at this time</b> – not preferred option as sectors is important element of LIS.</li> </ol> |



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| Financial Implications | <p><i>Please include the total costs and how the project will be funded. Please include budget codes for your directorate</i></p> <p>Cambridge Wireless will be paid £15,000 for the development of this sector strategy</p> <p>The total allocated for all sector strategies will be: (ICT/AMM/LS &amp; Healthcare)</p> <p>3 X £15,000 = £45,000</p> <p>Plus an allocation of £5,000 for Agritech sector strategy</p> <p>The total budget allocated by Finance required is £50,000 and will be funded from revenue.</p> <p>Directorate Cost centres from current Agresso structure are:<br/>CX0088      Inward Investment</p> |
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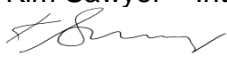
|  | ODN / MDN  | 2018/19 Approved Budget | Budget Changes | Carry Fwd from 17/18 | Revised 2018/19 Budget |
|--|------------|-------------------------|----------------|----------------------|------------------------|
| Develop and execute an International Trade Programme | ODN70-2018 | 0.00                    | 50.00          |                      | 50.00                  |

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| Consultation  | <i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i>   | <i>Name and Date approved (or indicate if not applicable) –</i> |
|   | Chief Executive  | Kim Sawyer, 03/10/2018  |
|   | Responsible Director/Chief Officer   | Harriet Fear, 03/10/2018  |
|   | Monitoring Officer   | N/A   |
|   | S73  | N/A   |
|   | Portfolio Holder   | N/A   |
|   | Other  | N/A   |
| Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category) | <p><i>List the names of any member who has been consulted on and declared an interest in relation to the decision.</i></p> <p>None to be noted</p>   |   |
| Supporting documentation  | <p><i>List any supporting documentation available in relation to this decision (all of this information must be retained for public inspection for a period of at least 4 years – there is no provision for the release of exempt/confidential information).</i></p> <p>ITT documentation<br/>Tender bids received</p> |   |



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|  | Scoring matrix from 3 panellists and decision emails<br>Decision notification emails to winning bidders<br>Officer Decision Notice |
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|---|---|---------------------------|
| <b>Officer/Mayor<br/>signature</b>  | Kim Sawyer – Interim Chief Executive<br> | <b>Date</b><br>19/10/2018 |
| <b><i>Once signed please file in the electronic file Documents/Governance/ office decision notice<br/>and enter details in the register.<br/>If a public report, pass to Democratic Services and we will arrange publication.</i></b> |   |                           |