



CAMBRIDGESHIRE
& PETERBOROUGH
COMBINED AUTHORITY

Please read guidance note before completing

Officer Decision/Mayoral Decision No.:	ODN214-2020
DECISION TITLE: Alconbury Weald Enterprise Zone – Memorandum of Understanding (Amended CCC)	
NAME OF OFFICER/MAYOR EXERCISING DELEGATED POWERS: Kim Sawyer, Chief Executive	
DATE OF OFFICER/MAYORAL DECISION: xxx2020 Leave blank and fill in when the Officer/Mayor has made the decision	

Responsible Director/Mayor:	Kim Sawyer, Chief Executive
Report Author and contact details:	Domenico Cirillo (07715 658013)
Is it a key decision?	NO
All reports will be published on the CA website. Does your report include exempt for confidential information?.	NO

Decision taken	<p><i>Please provide the exact details of the decision taken.</i></p> <p>The Chief Executive agreed to</p> <p>(a) sign the revised Alconbury EZ Memorandum of Understanding.</p> <p>The original MoU was agreed, approved by the CA Board on 31 July 2019 and signed (by CPCA and Huntingdonshire District Council) in August 2019. This is attached as supporting document.</p> <p>The CA Board had further requested that the MoU be amended to so that Cambridgeshire County Council (CCC) will be joined as a party to the current MoU - the parties to which are CPCA and HDC only at this time. As CCC are in receipt of 20% of retained businesses rates annually and a member of the Alconbury EZ Programme Board, it is necessary to join them formally to the MoU.</p>
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	<p>The MoU has been amended under the supervision of the CPCA legal team (David Cox, Solicitor) to formally include CCC as a co-signatory.</p> <p>All other aspects of the agreement remain unchanged. Once approved, a signed copy of the agreement will be issued to both HDC and CCC for their records.</p>
<p>Authorisation (<i>delete as appropriate</i>)</p>	<p>Specific delegation by Board (<i>those decisions delegated to officers by the Board</i>)</p> <p>The original two party Enterprise Zone MOU was agreed at CA Board (31 July 2019) - <i>Alconbury Weald EZ Memorandum of Understanding (item 4.3):</i></p> <p><i>On 31st July, the CA Board resolved to approve the Alconbury Enterprise Zone Memorandum of Understanding between CPCA and Huntingdonshire District Council, subject to the removal of the following words at the end of paragraph 6.1.2 “including towards meeting the community and infrastructure demands of the Alconbury Weald development” and to instruct the Director of Business and Skills to negotiate with Huntingdonshire District Council and the Interim Chair of the Business Board to remove the wording; and to include Cambridgeshire County Council as third party signatory to the agreement.</i></p>
<p>Background Information</p>	<p>The Alconbury Enterprise Zone Memorandum of Understanding sets out the governance between CPCA and HDC, and the arrangements for the redistribution of retained business rates.</p>
<p>Alternative options considered.</p>	<p><i>List alternative options considered and rejected and the reasons for rejection. Do not leave this section blank or put ‘None’. There is always an alternative even if it is to do nothing.</i></p> <p>None</p>
<p>Financial Implications</p>	<p><i>Please include the total costs and how the project will be funded. Please include budget codes for your directorate</i></p> <p>CPCA receives circa. £200k revenue annually (based on existing development and current NNDR figures) from retained business rates from Alconbury EZ.</p>



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Consultation	<i>List any relevant consultation undertaken in relation to the decision. For example portfolio holders, other Chief Officers.</i>	<i>Name and Date approved (or indicate if not applicable) – retain emails to show that these officers have noted/commented on your report</i>
	Chief Executive	Kim Sawyer 06/10/2020
	Responsible Director/Chief Officer	John T Hill
	Monitoring Officer	Robert Parkin 17.09.20
	S73	Jon Alsop 25.09.20
	Portfolio Holder	
	Other	
Declarations / Conflicts of Interests (only if the decision falls under the 'Express Authorisation' category)	<i>List the names of any member who has been consulted on and declared an interest in relation to the decision.</i> None	
Supporting documentation	<i>List any supporting documentation available in relation to this decision (all of this information must be retained for public inspection for a period of at least 4 years – there is no provision for the release of exempt/confidential information).</i> Original Alconbury EZ MoU between CPCA and HDC (signed Aug 2019) Revised Alconbury EZ MoU	

Officer/Mayor signature	Kim Sawyer, Chief Executive 	Date 06/10/20
<p>Once signed please file in the electronic file Documents/Governance/ office decision notice and enter details in the register. If a public report, pass to Democratic Services and we will arrange publication.</p>		