



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

OVERVIEW & SCRUTINY COMMITTEE

Date: Monday, 25 March 2019

10:30 AM

Democratic Services
Patrick Arran
Interim Monitoring Officer

The Incubator
Alconbury Weald
Cambridgeshire
PE28 4WX

Room 128
Shire Hall, Castle Hill, Cambridge, CB3 0AP

AGENDA

Open to Public and Press

- 1 Apologies for Absence**
- 2 Declarations of Interest**
At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests.
- 3 Minutes - 24 February 2019** **5 - 12**
- 4 Public Questions**
- 5 Business Board - Update**

- 6 Mayor for the Combined Authority**
- 7 University of Peterborough - update** **13 - 16**
- 8 Skills Strategy Update report** **17 - 18**
- 9 Review of Combined Authority Board Agenda**

Members to review the Combined Authority Board agenda which was published on the 19 March 2019 and can be found here:

<http://tinyurl.com/CABoardAgenda>

10 Member Update on Activity of Combined Authority

Members allocated to monitor the activities of the Combined Authority to provide a verbal update to the committee on any areas of interest.

11 Combined Authority Forward Plan

Members allocated to monitor the activities of the Combined Authority to provide a verbal update to the committee on any areas of interest and can be found here: <http://tinyurl.com/CAForwardPlan>

Overview & Scrutiny Work Programme **19 - 24**

13 Date of next meeting:

18th April 2019. Council Chamber, East Cambs District Council, The Grange, Nutholt Lane, Ely, CB7 4EE

The Overview & Scrutiny Committee comprises the following members:

Councillor Chris Boden

Councillor Mike Bradley

Councillor Grenville Chamberlain

Councillor David Connor

Councillor Doug Dew

Councillor Markus Gehring

Councillor Pippa Heylings

Councillor David Hodgson

Councillor Ed Murphy

Councillor Lucy Nethsingha

Councillor Tom Sanderson

Councillor Mike Sargeant

Councillor Alan Sharp

Councillor June Stokes

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact

Clerk Name: Emma Powley

Clerk Telephone:

Clerk Email: emma.powley@peterborough-ca.gov.uk

The Combined Authority is committed to open government and members of the public are welcome to attend Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens.

Public speaking on the agenda items above is encouraged. Speakers must register their wish to speak by making a request in writing to the Monitoring Officer (Patrick Arran) no later than 12.00 noon three working days before the day of the meeting at patrick.arran@cambridgeshirepeterborough-ca.gov.uk. The request must include the name, address and contact details of the person wishing to speak, together with the full text of the question to be asked.



CAMBRIDGESHIRE & PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE

DRAFT MINUTES

Date: 25th February 2019

Time: 11am

Location: South Cambridgeshire District Council

Present:

Cllr Tom Neish	Huntingdonshire District Council
Cllr Alan Sharp	East Cambs District Council
Cllr Mike Bradley	East Cambs District Council
Cllr Peter Topping	South Cambs District Council
Cllr Philip Allen	South Cambs District Council
Cllr Mike Sargeant	Cambridge City Council
Cllr Ed Murphy	Peterborough City Council
Cllr June Stokes	Peterborough City Council
Cllr Chris Boden	Fenland District Council
Cllr David Hodgeson	Fenland District Council
Cllr Lucy Nethsingha	Cambridgeshire County Council
Cllr David Connor	Cambridgeshire County Council

Arrived at 12:15pm

Cllr Markus Gehring	Cambridge City Council
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Officers:

John Hill	Interim Chief Executive Officer
Kim Sawyer	Interim Chief Executive Officer
Paul Raynes	Strategy and Planning Director
Roger Thompson	Director for Housing
Alex Francis	Programme Manager Affordable Housing
Noel O'Neil	Interim Chief Finance Officer
Anne Gardiner	Scrutiny Officer
Emma Powley	Interim Scrutiny Officer

1. Apologies

- 1.1 Apologies received from:
Cllr Doug Dew, substituted by Cllr Jon Neish
Cllr Tom Sanderson
Cllr Grenville Chamberlain, substituted by Cllr Peter Topping

Cllr Marcus Gehring sent apologies for the beginning of the meeting.

- 1.2 The Mayor for the Combined Authority sent his apologies.

The two Interim Chief Executives agreed to answer questions from the committee in his absence.

2. Declaration of Interests

- 2.1 No declarations of interests were made.

3. Minutes

- 3.1 The minutes of the meeting held on the 28th January 2018 were agreed as a correct record.

- 3.2 Councillor Allen commented that he had raised concerns at the last meeting around the Arup report and the proposed route for the CAM and was informed that further information was due to be issued in relation to this but this was yet to come to fruition.

The Committee requested that they receive feedback from their questions posed to the Board.

4. Public Questions

- 4.1 There were no public questions received.

5. Mayor for the Combined Authority

- 5.1 The Mayor for the Combined Authority had sent his apologies and the Interim Chief Executive Officers, Kim Sawyer and John Hill agreed to answer questions from the committee.

- 5.2 The following points were discussed:-

In response to a question from the Vice Chair on the CAM report and the importance of engagement from officers and the Board, the Chief Executive Officer, Kim Sawyer agreed that this would be looked into and she would liaise with the Vice Chair regarding this.

In response to a question on the Local Transport Plan consultation process the Chief Executive Officers advised that this was being looked into.

- 5.3 The Committee thanked the officers for answering the committees questions.

6. Mayor's Charity Ball

6.1 The Committee received the report from the Interim Monitoring Officer which provided factual background for the Committee on the probity of the expenditure and income from the Mayor's Charity Ball being put through the Combined Authority accounts.

6.2 The following points were made during the discussion:-

- An amount of £9,385.67, had been paid to the social enterprise company PTSD999 Ltd last week and that an amount of £1600 had been paid to the organisation on evening of the Mayor's Ball.
- Officers confirmed that the organisation Blue heroes were not the beneficiaries of the Mayor's fundraising.
- Officers advised that the Mayor had a general power of competence which allowed him to do anything that the Combined Authority, local authority or an individual could legally do; the Mayor had taken the decision to hold the ball last year, this decision had been recorded and legal advised had been sought and provided by the Monitoring Officer.

6.3 The Chair, Cllr Nethsingha proposed that should the Mayor choose to hold another ball this year that the Overview and Scrutiny Committee receive a briefing note on the management processes that would be used for the event.

With 4 votes for and 6 against and 1 abstention the motion failed.

6.4 The Committee noted the report.

The Committee agreed to take item 14 'Call In of Item 3 on the Employment Committee agenda for the meeting on the 13th February 2019 – Restructuring of the Management and Departments of the Cambridgeshire and Peterborough Combined Authority' next on the agenda.

14. Call In of Item 3 on the Employment Committee agenda for the meeting on the 13th February 2019 – Restructuring of the Management and Departments of the Cambridgeshire and Peterborough Combined Authority'

14.1 The Committee discussed the call-in request received by five members of the committee with the four points below being the areas of concern.

- 1) That the proposals do not include a director of finance.
- 2) That the proposals do not include a director of transport.
- 3) That the proposals do include a significant expansion of the Mayor's private office and a significant increase in the number of politically appointed staff.
- 4) That it would be better to wait until the new Chief Executive is in post before making decisions about the staffing structure, as the skills and experience of the Chief Exec could have important implications for staffing structure needed to support them.

14.2 The Committee debated the call in items with the following points raised:-

- Having a Head of Finance as opposed to a Director of Finance was sufficient at an organisation such as the Combined Authority.
- Members were pleased to see that there was a Head of Transport post in place and were advised by officers that following concerns raised around the level of this post that the Interim Chief executive Officer had been given more leeway on the package being offered to that post.
- Some members were concerned around how the structure reflected how the organisation would operate and deliver on the schemes for the Combined Authority.
- The committee were advised that the staff consultation had been paused to allow for the call-in procedure to take place and that there were no trade unions at the Combined Authority.
- Members debated the concerns around the recruitment of the new Chief executive Officer, with some members feeling that to delay the staffing structure would cause more problems while others felt it was important to wait until that officer was in post.
- Members debated the increase in the Mayor's office and in particular the extra communications staff, with some members raising concerns over this and others feeling that it was a necessary expansion to reflect the increase in media attention that the Mayor was receiving.
- One member raised a concern around the lack of environmental issues being recognised in the structure.

14.3 The Committee considered each call-in issue and voted on whether to uphold the call in request for each one and send it back to the Employment Committee to reconsider.

1) That the proposals do not include a director of finance;
- with 3 votes for, 8 votes against and 2 abstentions the committee voted not to uphold this issue of the call in.

2) That the proposals do not include a director of transport.
- with 6 votes for and 6 votes against and 1 abstention the committee voted not to uphold this issue of the call in.

3) That the proposals do include a significant expansion of the Mayor's private office and a significant increase in the number of politically appointed staff.
- with 5 votes and 7 votes against and 1 abstention the committee voted not to uphold this issue of the call in.

4) That it would be better to wait until the new Chief Executive is in post before making decisions about the staffing structure, as the skills and experience of the Chief Exec could have important implications for staffing structure needed to support them.
- with 4 votes for and 8 votes against and 1 abstention the committee voted not to uphold this issue of the call in.

- 14.4 The Committee agreed to not uphold the call-in request and as a result the decision taken at the Employment Committee on the 13th February 2019 could be implemented immediately.
- 14.5 Individual members of the Committee proposed to raise the following at the Board meeting:-
- 1) The O&S Committee suggest that the Board take have consideration of how the staffing structure can be kept under better review in future?
 - 2) The Committee raised concerns around the staffing structure and the impact that it could have on delivery of projects in the future?
 - 3) The Committee raised concerns around the area of transport delivery and felt it was important to ensure that the Combined Authority made that they hired staff with the appropriate transport skills.
 - 4) The Committee wanted to ensure that partnership working across the county with other governmental bodies was a priority when considering staffing needs.
 - 5) The Committee asked for some clarity around the Peterborough University project manager post within the context of the ongoing university project and whether it was necessary?
 - 6) The Committee wanted to make the Board aware that the members had considered risks around the budget and the risks around the recruitment of the CEO and had drawn a balanced conclusion on this to resolve not to endorse the call in concern around the implementation of the staffing structure despite there being no CEO currently in place.

The Committee returned to the original agenda order for the next item.

7. Affordable Housing Schemes Update

- 7.1 The Committee received the presentation (Appendix 1) from the Director for Housing, Roger Thompson and Affordable Housing Programme Manager, Alex Francis.
- 7.2 The following points were raised:-
- Members raised concerns around whether additionality was being achieved with these projects and officers advised that there was a continuous dialogue with housing and planning officers to ensure additionality was achieved. It was suggested that the Finance Team conduct a review internally to ensure this was part of the appraisal process.
 - The Director of Housing advised that the application process for submitting projects had been improved with a revamped funding agreement that included claw back arrangements should schemes generate profits above those originally anticipated.
 - All projects were subject to an appraisal process; applicants needed to submit business plans which were approved by the Board.

- The Interim Chief Finance Officer confirmed that his team were involved with all schemes that were brought forward.

7.3 The Committee requested that the officers provided an update in three months' time at the June meeting and that they include a report in addition to a presentation so that members had time to consider the information.

7.4 The Committee thanked the officers for the presentation and answering their questions.

8. Overview and Scrutiny Project Stack

8.1 The Committee received the report from the Director for Strategy and Planning which provided a list of the current, ongoing and completed projects for the Combined Authority.

8.2 The Committee agreed that the list was helpful but could benefit from having some narrative included to provide context.

Some members requested that a full report with priorities, rag ratings and a dashboard be provided to the committee.

8.3 The officer advised that the Board received detailed reports quarterly and that a discussion should be had with the Chair on how to provide information to the Overview and Scrutiny Committee to align with the information provided to the Board.

8.4 The Committee agreed that the director for Strategy and Planning should discuss this with the Board and return to the April Overview and Scrutiny meeting to present an alternative version for the committee to consider.

The Committee agreed to take item 10 next on the agenda before returning to the original order.

10. Mass Rapid Transport Task and Finish Group Final Report

10.1 The Committee received the report from the Vice Chair for the Committee which provided the final report from the Task and Finish Group on the Mass Rapid Transport (CAM) proposal.

10.2 The Vice Chair advised that he would work with the Interim Chief Executive Officer and the Director for Transport to arrange for the questions at Appendix 2 to be responded to.

10.3 The Committee requested that the Director for Transport attend the March Overview and Scrutiny Committee to answer questions around the Cam report going to the Board that month.

10.4 The Committee thanked the Vice Chair for his hard work on the Task and Finish Group and acknowledge that the report produced by the CFPS would help provide a framework for the committee to use when approaching future reviews.

10.5 The Committee agreed to:

- (a) Comment and note the report produced by the Task and Finish Group

(b) Agree to recommend that the report be submitted to the Combined Authority Board for consideration as part of their discussions around the CAM report at the March meeting.

(c) Review the questions to be put forward to the Director for Transport and the Chairman of the Transport Committee.

(d) Invite the Director for Transport and the Chairman of the Transport Committee to the March Overview and Scrutiny Committee to discuss the CAM report alongside the report produced by the Task and Finish Group before this report is presented to the Combined Authority Board at their meeting on the 27th March 2019.

9. Review of the Combined Authority Board Agenda

9.1 The Committee reviewed the agenda due to come to the Board on Wednesday 27th February 2019.

9.2 The Committee agreed to raise the following questions to the Board on Wednesday in addition to those above:-

1)The Committee wanted to make the Board aware that they had serious concerns around the Peterborough University project and would be requesting an update on this at their next meeting.

11. Member Update on Activity of Combined Authority

11.2 No updates were received from members.

12. Combined Authority Forward Plan

12.1 The Committee considered the Combined Authority Forward Plan and had no comments or suggestions at this time.

13. Overview and Scrutiny Work Programme Report

13.1 The Committee received the report which outlined the work programme for the committee for the municipal year 2018/19.

13.2 The Committee requested that the Mayor be invited to the March meeting.

13.3 The Committee requested that an Affordable Housing Update report be brought to the June meeting.

13.4 The Committee requested that an alternative version of the Project register be brought to their April meeting.

13.5 The Committee requested that the Director for Transport attend the March Overview and Scrutiny Committee to answer questions around the Cam report going to the Board that month.

13.6 The Committee requested that an update on the Peterborough University be added to the work programme for next month's meeting if possible.

- 13.7 The Committee requested that they become more involved in the Bus Task Force and would welcome an opportunity to discuss this in future.
- 13.8 The Chair advised that she would work with the Scrutiny Officer on the committees work programme and would circulate this to members.

15. Date of Next Meeting

- 15.1 The Committee were reminded that there was a Governance Workshop on the 18th March at East Cambs District Council at 10am that they had all been invited to attend.
- 15.2 The Committee agreed that the next meeting would be held at Cambridgeshire County Council with a start time of 11am and a pre-meeting starting at 10:15am on the 25th March 2019.

Meeting Closed: 13:45pm.



OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No:
25th March 2019	PUBLIC REPORT

UNIVERSITY OF PETERBOROUGH UPDATE

1.0 PURPOSE

- 1.1 To provide the Committee with an update on the University of Peterborough

RECOMMENDATION

Lead Officer: John T Hill – Director of Business and Skills

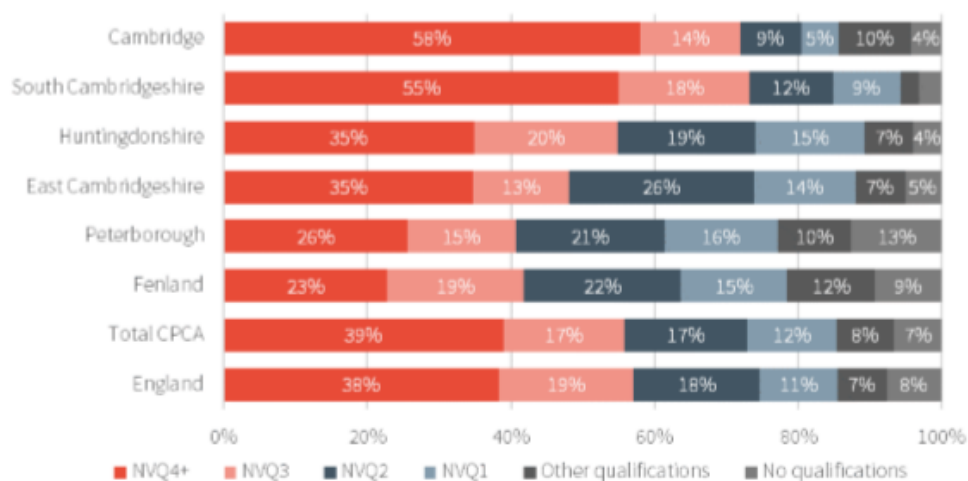
The Overview and Scrutiny Committee are recommended to:

- (a) Note the contents of the update report.

2. BACKGROUND

- 2.1 The University of Peterborough is a key feature of the devolution deal agreed with central government and is critical for the growth of the local economy and in addressing skills shortages. There is a long-standing ambition between public sector partners, employers and the residents of Peterborough and surrounding areas to have a University in the city. It is envisaged that the University will offer technical qualifications to meet the need of local businesses as well as collaborative delivery models working with industry shaping the degrees/high level apprenticeships on offer.
- 2.2 Peterborough is a cold spot for HE education and skills. Data/evidence from the Hatch Regeneris' Skills Strategy Evidence Base Report and the Combined Authority's Skills Strategy confirms the CPCA interventions and highlights the need for a University of Peterborough.

Figure 4.14 Highest level of qualification across CPCA (16-64 yr. olds)



Source: Annual Population Survey, 2017

- 2.3 As a devolved funded priority, the CPCA continues to support the establishment of a new University in Peterborough with a course mix driven by local employer demand for skills in both public and private sectors, encouraging apprenticeships. The University will offer technical courses to fill skills gaps within priority sectors identified in the LIS and locality, that meet the needs of students, employers and the wider community.
- 2.4 The CPCA will continue to work to activate employer demand and motivate learners and their families to aspire. The creation of the University of Peterborough will deliver a step-change in life-chances for young people in Peterborough and beyond. Key to the success of the new University will be our ability to grow local talent alongside attracting new talent to the area. It is imperative that to raise aspirations and improve social mobility, to achieve inclusive growth, we concentrate our efforts on closing the skills gaps and overcoming the barriers and challenges to progression by developing bespoke life-long learning for all ages.

3. FUNDING

- 3.1 The CPCA has committed £13.83M to the development of the University.
- 3.2 The CPCA has paid £668,602 to UCP following the issue of Letters of Comfort issued in September 2017. This money has now been spent (to December 2018) and the CPCA agreed at the Board meeting 27.2.19 to award UCP a further £446K to complete the work identified in the UCP project plans as defined in the Funding Agreement to the end of this financial year. The activity undertaken with the resource includes; marketing, course development and validation, programme management, student experience/amenities and governance arrangements. GCGP/LEP allocated UCP £720K - £120,000 of which was to pay for programme management (now complete). The further £600K was awarded to UCP to develop Degree

Awarding Powers - £349K has now been claimed with a further £251K remaining for claims up to October 2019.

4. REVIEW AND REFLECTION

- 4.1 The University of Peterborough project has reached a period of pause and reflection to analyse the outcomes of the 3 reviews, the Gateway Review, the Pinsent Mason Review and the Gleeds' Review, commissioned by the Cambridgeshire and Peterborough Combined Authority last November/December 2018. It is imperative that the findings of these reviews are reflected upon to shape the future direction of the project. There are significant implications in continuing with the programme without a full-scale review of the current delivery strategy. The Gateway Review outcomes were reported to the Skills Committee on 6 February 2019, and the recommendations were taken forward. The outcomes of the further reviews will inform a new Action Plan to deliver the University Project by the 2022 deadline set in the Devolution Deal. The new Action Plan will take account of how the HE landscape is evolving and changing and how CPCA need to future-proof on-going investment and ambitions for the University.

5. NEXT STEPS

- 5.1 The three independent Reviews were commissioned in November/December 2018 to evaluate progress to date and make recommendations to ensure the University meets the projected outputs and is delivered within the timeframe. The findings and recommendations of the Technical Review will be outlined in a Skills Committee Paper for the 3rd April 2019 meeting.

6.0 FINANCIAL IMPLICATIONS

- 6.1 There are no financial implications put forward in the paper.

7.0 LEGAL IMPLICATIONS

- 7.1 There are no direct legal implications arising from this report

8.0 APPENDICES

- 8.1 There are none



OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No:
25th March 2019	PUBLIC REPORT

SKILLS STRATEGY UPDATE

PURPOSE:

- 1.1. To update the members of the Overview and Scrutiny Committee on the Skills Strategy

<u>RECOMMENDATION</u>	
Lead Officer:	John T Hill – Director of Business and Skills
The Overview and Scrutiny Committee are recommended to:	
(a) Note the contents of the report	

2. BACKGROUND

- 2.1 The devolution deal and the creation of the Combined Authority gives Cambridgeshire and Peterborough the opportunity to take greater control of the skills system which is so central to achieving our vision of making Cambridgeshire and Peterborough the leading place in the world to live, work and learn. The new Skills Strategy will identify priorities and interventions that will enable our economy to grow and respond to the needs of our communities. The ambition within the emerging strategy is to become the best in class in the UK at shaping and developing the skills system to meet the local need.
- 2.2 This Committee is therefore leading the development of the new Skills Strategy for Cambridgeshire and Peterborough, which is now being built up from the Hatch Regeneris Evidence Base Final Report – December 2018 which contextualises the role of the Combined Authority within the current Skills system and outlines its role within the future system.
- 2.3 The Outline Skills Strategy Framework has also been shared with over 100 Key Stakeholders and feedback/consultations which will result in the Skills Strategy Framework for Investment which outlines ambitious skills proposals to deliver the interventions therein. This recognises that whilst the Combined Authority retains considerable influence by utilising the powers received within

the Devolution Deal, further investment is required to realise the aspirations of the area.

- 2.4 The Skills Committee are due to meet on the 3rd April 2019 and following the work commissioned by the Combined Authority, Hatch Regeneris have produced a comprehensive evidence base which is now underpinning the work to finalise a Skills Strategy. This evidence base was circulated to the Skills Committee in December 2018, alongside other key partners and stakeholders. Since December, officers have been working with partners to develop the first draft of the Skills Strategy.
- 2.5 The Skills Strategy for the Cambridgeshire and Peterborough Combined Authority needs to be owned by all Key Stakeholders within the region, and link in to the activity undertaken across all partners. It should also align to the Cambridgeshire and Peterborough Independent Economic Review which has been agreed by the Combined Authority Board, and the Local Industrial Strategy currently being produced. A series of Round Table events have been held with specific sectors as well as Education/Skills providers. These inputs will feed into the expert author group and the key officer group across the partnership and reported through the Cambridgeshire Public Service Board before being brought back to this Committee in April whereby the Finalised Skills Strategy is to be shared with the Skills Committee - 3rd April 2019 with the final draft being authorised and adopted by the Combined Authority on 24th April 2019.

3.0 FINANCIAL IMPLICATIONS

- 3.1 There are no financial implications put forward in the paper.

4.0 LEGAL IMPLICATIONS

- 4.1 There are no direct legal implications arising from this report'

5.0 APPENDICES

- 5.1 None



OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No:
25th March 2019	PUBLIC REPORT

OVERVIEW AND SCRUTINY WORK PROGRAMME

1.0 PURPOSE

- 1.1 To provide the Committee with the draft work programme for the Overview & Scrutiny Committee for the remainder of the 2018/19 municipal year and to ask the committee to comment and make suggestions.

<u>RECOMMENDATION</u>	
Lead Officer:	Howard Norris, Interim Head of Legal Services
That the Committee discuss items that they would like to be added to the work programme for the Overview & Scrutiny Committee for the 2018/19 municipal year attached at Appendix 1.	

2.0 BACKGROUND

- 2.1 In accordance with the Constitution, the Overview & Scrutiny Committee is responsible for setting its own work programme.
- 2.2 A draft work programme which shows the items to be considered over the forthcoming year is attached at Appendix 1.

3.0 APPENDICES

- 3.1 Appendix 1 – Work Programme.

**OVERVIEW AND SCRUTINY
WORK PROGRAMME 2018/19**

Meeting Date	Item	COMMENTS
25th March 2019 Cambridgeshire County Council	Minutes Committee to approve the minutes for accuracy from the last meeting and discuss any matters arising.	
	Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.	
	Mayor for the Combined Authority to attend	
	Skills Strategy Committee to discuss the Skills Strategy going to the March Board meeting	
	Business Board Chairman	
	University of Peterborough Update	
	Review of Combined Authority Upcoming Agenda Standing item for the Committee to review the upcoming agenda for the Combined Authority Board meeting.	
	Combined Authority Forward Plan	

Meeting Date	Item	COMMENTS
	Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.	
	<p>Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee.</p>	
	<p>Overview and Scrutiny Work Programme To consider the work programme for the year 2018/19.</p>	
<p>18th April 2019 Peterborough City Council</p>	<p>Minutes Committee to approve the minutes for accuracy from the last meeting and discuss any matters arising.</p>	
	<p>Public Questions Committee to receive any questions received from members of the public in line with the public question scheme set out in the Combined Authority constitution.</p>	
	<p>CACP Project Register Members to receive a report from the Strategy and Planning Director which advises on a process for O&S Committee to consider the project register in line with what s taken to the Board on a quarterly basis.</p>	
	<p>Monitoring Update Report</p>	

Meeting Date	Item	COMMENTS
	The Committee to consider the monitoring update report received by the Board at the January meeting.	
	<p>Transport Briefing Presentation from Transport team to take members through the transport arrangements between local authorities and the combined authority.</p>	
	<p>Review of Combined Authority Upcoming Agenda Standing item for the Committee to review the upcoming agenda for the Combined Authority Board meeting.</p>	
	<p>Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.</p>	
	<p>Member Update on Combined Authority Activity Members allocated to each theme covering the work of the Combined Authority to provide an update to the committee.</p>	
	<p>Overview and Scrutiny Work Programme To consider the work programme for the year 2018/19.</p>	

Meeting Date	Item	COMMENTS
June 2019	The Committee requested that an Affordable Housing Update report be brought to the June meeting.	Req'd at meeting 22/2/19 Roger Thompson/Alex Francis