



Cambridgeshire and Peterborough Combined Authority - Overview and Scrutiny Committee

DATE: Monday 26th June 2017
TIME: 2PM
LOCATION: Room 128, Shire Hall, Cambridgeshire County Council, CB3 0AP
(Pre-meeting to be held at 1pm.)

(Public Meeting)

Membership

Council	Member	Substitute
Huntingdonshire District Council	Cllr Robin Carter Cllr Terry Hayward	Cllr Peter Bucknell Cllr Dick Tuplin
East Cambridgeshire District Council	Cllr Mike Bradley Cllr Alan Sharp	Cllr Julia Huffer Cllr Chris Morris
South Cambridgeshire District Council	Cllr Alex Riley Cllr John Batchelor	Cllr Grenville Chamberlain Cllr Philippa Hart
Fenland District Council	Cllr Fred Yeulett Cllr Mark Buckton	Cllr David Mason
Cambridge City Council	Cllr Dave Baigent Cllr Rod Cantrill	Cllr Mike Sargeant Cllr Ysanne Austin
Cambridgeshire County Council	Cllr Peter Hudson Cllr Lucy Nethsingha	Cllr Lynda Harford Cllr David Jenkins
Peterborough City Council	Cllr David Over Cllr Ed Murphy	Cllr Ray Bisby Cllr Mohammed Jamil

AGENDA

Item no:		LEAD	PAGE
1.	Apologies To receive apologies and details of any substitute members attending.	A. Gardiner	Verbal
2.	Declaration of Interests At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests.	A. Gardiner	Verbal
3.	Appointment of Chair & Vice Chair	A. Gardiner	Page 3
4.	Minutes of the meeting held on Tuesday 11th April 2017.	A Gardiner	Page 6
5.	Interview - Mayor of Combined Authority	Chair	Page 9
6.	Review of Combined Authority Agenda Members to review the items being taken to the Combined Authority's next board meeting and raise any concerns or issues. Agenda for the CA Board can be found here .	Chair	Verbal
7.	Combined Authority Forward Plan	Chair	Page 15
8.	Overview & Scrutiny Work Programme	Chair	Page 28
9.	Date & Location of Next Meeting Members to agree the dates for the forthcoming year for the Overview & Scrutiny Committee and to decide the order of the locations.	A. Gardiner	Verbal

The Combined Authority is committed to open government and members of the public are welcome to attend Overview and Scrutiny Committee meetings. It supports the principle of transparency and encourages filming, recording and taking photographs at meetings that are open to the public. It also welcomes the use of social networking and micro-blogging websites (such as Twitter and Facebook) to communicate with people about what is happening, as it happens.

For more information about this meeting, please contact Anne Gardiner at anne.gardiner@peterborough.gov.uk

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No.3
	PUBLIC REPORT

TITLE: APPOINTMENT OF CHAIR & VICE CHAIR

RECOMMENDATIONS	
FROM :	
Lead Officer	Kim Sawyer, Interim Monitoring Officer
RECOMMENDATIONS	
<p>The Committee are asked to:</p> <ul style="list-style-type: none"> - Appoint a Chair for the municipal year 2017/18. - Appoint a Vice-Chair for the municipal year 2017/18. 	

1. PURPOSE AND REASON FOR REPORT

1.1 The purpose of the report is to ask the Overview and Scrutiny Committee to appoint a Chair and Vice Chair for the ensuing year.

2. BACKGROUND

- 2.1 The Combined Authority at its AGM on 31st May appointed the members nominated by constituent councils to the Overview and Scrutiny Committee as detailed in Appendix 1.
- 2.2 The constitution states that the Committee shall appoint its own Chair and that the Chair will be an elected member of one of the Constituent Councils.
- 2.3 In accordance with the Combined Authority (Overview and Scrutiny Committees, Access to Information and Audit Committees) Order 2017 which came into effect on 8 May, the Committee must ensure that the person appointed as the Chair is an “appropriate person” who is an elected member of one of the Constituent Councils but is not a member of the registered political party of which the Mayor is a member.
- 2.4 Where the Mayor is not a member of a registered political party, a person may not be appointed as Chair if that person is:
- (a) a member of the registered political party which has the most representatives among the members of the constituent councils on the Combined Authority, or
 - (b) where two or more parties have the same number of representatives, a member of any of those parties.

3. FINANCIAL IMPLICATIONS

3.1 In accordance with the Cambridgeshire and Peterborough Combined Authority Order 2017, no remuneration is to be payable by the Combined Authority to its members.

4. LEGAL IMPLICATIONS

4.1 These are dealt with in the report.

5. EQUALITIES IMPLICATION

5.1 N/A

6. BACKGROUND DOCUMENTS

6.1 Agenda and minutes for meetings of the Cambridgeshire and Peterborough Authority Board are available on the Cambridgeshire County Council website.

7. APPENDICES

7.1 Appendix 1 – Membership

APPOINTMENT OF THE OVERVIEW & SCRUTINY COMMITTEE

Council	Member	Substitute
Huntingdonshire District Council	Cllr Robin Carter Cllr Terry Hayward	Cllr Peter Bucknell Cllr Dick Tuplin
East Cambridgeshire District Council	Cllr Mike Bradley Cllr Alan Sharp	Cllr Julia Huffer Cllr Chris Morris
South Cambridgeshire District Council	Cllr Alex Riley Cllr John Batchelor	Cllr Grenville Chamberlain Cllr Philippa Hart
Fenland District Council	Cllr Fred Yeulett Cllr Mark Buckton	Cllr David Mason
Cambridge City Council	Cllr Dave Baigent Cllr Rod Cantrill	Cllr Mike Sargeant Cllr Ysanne Austin
Cambridgeshire County Council	Cllr Peter Hudson Cllr Lucy Nethsingha	Cllr Lynda Harford Cllr David Jenkins
Peterborough City Council	Cllr David Over Cllr Ed Murphy	Cllr Ray Bisby Cllr Mohammed Jamil

Shadow Overview and Scrutiny Committee

Minutes of the meeting held on the 11th April 2017 at 10am at
Fenland Hall, County Road March PE15 8NQ

Present:

Councillor Robin Carter	Huntingdon District Council
Councillor Terry Hayward	
Councillor Alan Sharp	East Cambridgeshire District Council
Councillor Lisa Stubbs	
Councillor Alex Riley	South Cambridgeshire District Council
Councillor John Batchelor	
Councillor Fred Yeulett	Fenland District Council
Councillor Mark Buckton	
Councillor Dave Baigent	Cambridge City Council
Councillor Tim Bick	
Councillor Simon Bywater	Cambridgeshire County Council
Councillor Peter Reeve	
Councillor Mohammed Jamil	Peterborough City Council
Councillor David Over	

1. Apologies

1.1 Apologies were received.

2. Declarations of Interest

2.1 No declarations of interest were made.

3. Appointment of Chair

3.1 The Shadow Committee were asked to appoint a Chair for the meeting and to confirm the appointment of Councillor John Batchelor as representative of the Shadow Overview and Scrutiny Committee until the first meeting of the Overview and Scrutiny Committee following its official establishment at the annual meeting of the Combined Authority in May.

3.1 The Shadow Committee **RESOLVED** to appoint Cllr Batchelor as Chair for the meeting and as the representative for the Shadow Overview and Scrutiny Committee until the first meeting of the Overview and Scrutiny Committee.

4. Membership, Political Balance and Substitutes

4.1 The Members were asked to note the report which advised Members of the current political balance on the Committee, the possible implications on the political balance following the local elections, and the appointment of substitute members to take effect from the annual meeting of the Combined Authority.

4.2 The Members noted the report.

5. Combined Authority – forward plan

5.1 The Shadow Committee received a report and a verbal update from the Monitoring Officer which updated members on the establishment and work of the Combined Authority.

5.2 The Shadow Committee noted the report.

6. Review of constitution – chapter 6 overview and scrutiny committee

6.1 The Shadow Committee were asked to review and comment on Chapter 6 Overview and Scrutiny Committee of the Constitution and the definition of a key decision.

6.2 The Committee had a discussion and raised concerns around the financial threshold for key decisions and also over the number of members required for a call in.

6.3 The Shadow Committee **RESOLVED** to make no changes to Chapter 6 at this time including agreeing that:-

- a) The financial limits for key decisions be set at £500,000
- b) Set the number of members required for a call in at 5.
- c) And that the committee would review these later in the year.

7. Appointment of Scrutiny officer

7.1 The Shadow Committee were asked to note the progress in appointing a Scrutiny Officer and make any comments.

7.2 The Shadow Committee noted the report.

8. Code of Conduct and Register of Interests

8.1 The Shadow Committee were asked to note the code of conduct and the requirement to complete a register of interests following Members' appointment to the Overview and Scrutiny Committee.

8.2 The Shadow Committee noted the report and the requirement.

9. Arrangements for Overview and Scrutiny Committee Meetings

- 9.1 The Shadow Committee were asked to decide on the time, frequency and location of Overview and Scrutiny Committee meetings.
- 9.2 The Shadow Committee **Agreed** that the meetings should be held once a month to begin with and should be held before the Combined Authority Board meeting to enable members to review what items were being discussed at that meeting.
- 9.3 The Shadow Committee **Agreed** that the location of the meetings should move around the constituent councils.
- 9.4 The Shadow Committee **Agreed** that the Mayor and Portfolio holders should be invited to attend the Overview & Scrutiny meetings, with the mayor being invited to the first meeting.

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No.5
	PUBLIC REPORT

TITLE: INTERVIEW MAYOR OF COMBINED AUTHORITY

R E C O M M E N D A T I O N S	
FROM :	
Lead Officer and Author	Kim Sawyer, Interim Monitoring Officer
RECOMMENDATIONS	
<p>The Overview & Scrutiny Committee are asked to pose questions to the newly elected Mayor for the Combined Authority of Cambridgeshire and Peterborough.</p>	

1. PURPOSE AND REASON FOR REPORT

- 1.1 The purpose of the report is to ask to members areas they may wish to cover in their questioning of the mayor.

2. BACKGROUND

- 2.1 At the April Overview and Scrutiny Committee the shadow members agreed to invite the newly elected mayor to their first meeting to be held after the AGM of the Board of the Combined Authority, to discuss his proposals and manifesto pledges.
- 2.2 After the election in May the Mayor issued a 100 day plan. (Appendix 1)
- 2.3 At the AGM the Combined Authority Board agreed the portfolio holders that were allocated by the Mayor. (Appendix 2)

3. SUGGESTED APPROACH

- 3.1 The Mayor will give a brief introduction to the committee.
- 3.2 The focus of the questions should be on the Mayors 100 day plan and then any other areas that members of the committee feel they wish to raise.

4. FINANCIAL IMPLICATIONS

- 4.1 There are no financial implications.

5. LEGAL IMPLICATIONS

- 5.1 There are no legal implications.

6. EQUALITIES IMPLICATION

- 6.1 N/A

7. BACKGROUND DOCUMENTS

7.1 Minutes of the April O&S Committee meeting

THE MAYOR OF CAMBRIDGESHIRE AND PETERBOROUGH – 100 DAY PLAN

8 MAY – 16 AUGUST 2017



**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

FIRST 100 DAY COMMITMENTS

TRANSPORT AND INFRASTRUCTURE

- Commission business cases for the dualling of the A47 and upgrading of the A10
- Launch feasibility studies for the Light Rail and Underground for Cambridge, and the extension of the M11 to the A47
- Work with the National Infrastructure Commission to promote investment into the Cambridge – Oxford Arc, including the A428
- Work with Network Rail to advance strategic rail priorities for our area
- Announce the first tranche of funding for priority transport and infrastructure schemes
- Commission a feasibility study together with the Local Enterprise Partnership to assess the infrastructure requirements needed to unlock Wisbech Garden Town
- Hold a Future of Transport Conference to start to develop a bold regional vision
- Publish the first Local Transport Plan for the Combined Authority area
- Engage with major delivery partners to boost digital connectivity

EMPLOYMENT AND SKILLS

- Announce the next phase and funding for the University of Peterborough
- Launch plans for a new Cambridgeshire and Peterborough Apprenticeship Hub
- Develop a scheme to provide skills to support 2000 people on Universal Credit into higher skilled health and care jobs
- Deliver over 500 apprenticeships to Small and Medium Enterprises
- Host an Employment and Skills Summit – for major employers in the area
- Meet with Schools, Colleges, and Ofsted to consider a flagship 'Into Apprenticeships' policy



HOUSING	<ul style="list-style-type: none">➤ Announce the first wave of new affordable housing schemes in Cambridgeshire and Peterborough➤ Commence consultation on a Mayoral Housing Fund that enables Small and Medium Enterprise builders to develop and grow➤ Commission a feasibility study to consider how off-site construction methods can be used to speed up housing delivery➤ Launch the development of a strategy to accelerate delivery of 100,000 new homes across our area➤ Promote Community Land Trusts across Cambridgeshire and Peterborough➤ Lead a 'Building for Cambridgeshire and Peterborough Conference' – for housing developers, builders and housing providers to discuss key issues for this sector including workforce capacity and skills
ECONOMIC STRATEGY	<ul style="list-style-type: none">➤ Develop a Masterplan for St Neots including the infrastructure needed to support its growth➤ Commission work to develop a plan for the sustained economic growth of Greater Peterborough and Greater Cambridge➤ Work alongside the Local Enterprise Partnership to develop a plan for inward investment post Brexit➤ Establish an independent Economic Commission to shape future growth and increase productivity
INVESTMENT STRATEGY	<ul style="list-style-type: none">➤ Launch the Cambridgeshire and Peterborough Investment Fund➤ Publish the Investment Strategy for Cambridgeshire and Peterborough➤ Bring forward the first series of Combined Authority investments for delivery
STRATEGIC PLANNING	<ul style="list-style-type: none">➤ Commission the Non Statutory Spatial Plan for Cambridgeshire and Peterborough➤ Form a Land Commission mapping local and national assets within our area➤ Engage with utilities providers to support the development of the Non Statutory Spatial Plan➤ Map the needs of our communities so that strategic plans tackle disadvantage throughout our area



MAYORAL AND COMBINED AUTHORITY PORTFOLIOS

CABINET	KEY AREAS OF RESPONSIBILITY	PORTFOLIO HOLDER
Mayor	Chair of Combined Authority Securing more power & investment into Cambridgeshire & Peterborough – including future devolution deals Public service reform	James Palmer
Deputy Mayor (statutory)	Chair of Investment Group Economic & Productivity Strategy International trade, inward investment and business development	Cllr Robin Howe
Deputy Mayor (constitutional)	Chair of Delivery Group Working with the LEP to develop the future industrial sectors of Cambridgeshire & Peterborough Tourism	Cllr John Holdich
Fiscal	Strategic fiscal planning Investment strategy Budget setting and monitoring Vice Chair of Investment Group	Cllr Steve Count
New Homes and Communities	Housing Strategy Housing Programmes to drive up housing supply Strategic relationship with housing providers, developers and builders Sustainable communities and community infrastructure Vice Chair of Delivery Group	Cllr Peter Topping



Transport & Infrastructure	Local Transport Plan Delivery of growth Infrastructure including the key route network Key Transport Partnerships including Network Rail & the private sector Safe, secure and sustainable transport including buses Member of Delivery Group	Cllr Charles Roberts
Employment & Skills	Skills Strategy - matching skills to high quality jobs Promoting skills and apprenticeship excellence Key Partnerships with Universities & Higher Education Cambridgeshire & Peterborough Apprenticeships Member of Delivery Group	Cllr John Clark
Strategic Planning	Non-statutory spatial plan Chair of Land Commission - supply of public sector land Supporting disadvantaged communities and individuals to benefit from growth and prosperity Energy and Clean Growth Member of Investment Group	Cllr Lewis Herbert

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No.7
	PUBLIC REPORT

TITLE: COMBINED AUTHORITY FORWARD PLAN

RECOMMENDATIONS	
FROM :	
Lead Officer	Kim Sawyer, Interim Monitoring Officer
RECOMMENDATIONS	
The Committee are asked to identify any relevant items for inclusion within their work programme.	

- 1. PURPOSE AND REASON FOR REPORT**
This is a regular report to the Overview & Scrutiny Committee outlining the content of the Forward Plan of the Combined Authority.
- 2. BACKGROUND**
 - 2.1 The latest version of the Forward Plan of Combined Authority Board is attached at Appendix A.
 - 2.2 The information in the Forward Plan provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.
 - 2.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.
- 3. FINANCIAL IMPLICATIONS**
 - 3.1 None
- 4. LEGAL IMPLICATIONS**
 - 4.1 None
- 5. EQUALITIES IMPLICATION**
 - 5.1 N/A
- 6. APPENDICES**
 - 6.1 Appendix A – Forward Plan of the Combined Authority Board.

**CAMBRIDGESHIRE &
PETERBOROUGH
COMBINED AUTHORITY'S
FORWARD PLAN OF
EXECUTIVE DECISIONS**

PUBLISHED: 12 JUNE 2017

FORWARD PLAN

KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, the Cambridgeshire and Peterborough Combined Authority intends to take 'key decisions' where indicated in the table below. Key decisions means a decision of a decision maker, which in the view of the overview and scrutiny committee for a combined authority is likely—

- (i) to result in the combined authority or the mayor incurring significant expenditure, or the making of significant savings, having regard to the combined authority's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on persons living or working in an area comprising two or more wards or electoral divisions in the area of the combined authority.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to Kim Sawyer, the interim Monitoring Officer for the Combined Authority. For each decision a public report will be available one week before the decision is taken.

NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Combined Authority, this Plan also includes an overview of non-key decisions to be taken by the Combined Authority

You are entitled to view any documents listed on the Plan, or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Kim Sawyer, the interim Monitoring Officer for the Combined Authority.

All decisions will be posted on Cambridgeshire County Council website, or the Combined Authority website, once established. If you wish to make comments or representations regarding the decisions outlined in this Plan, please submit them to Kim Sawyer, the interim Monitoring Officer for the Combined Authority using the form attached.

DECISION REQUIRED		DECISION MAKER	DATE DECISION EXPECTED	KEY DECISION / DECISION	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	LEAD MEMBER	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER (INCLUDING EXEMPT APPENDICES AND REASONS FOR EXEMPTION)
1.	Minutes of the Meeting on 31 May 2017	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager	Mayor	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
2.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager	Mayor	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
3.	Independent Remuneration Panel Recommendation – Mayor’s Allowances	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Decision	Relevant internal and external stakeholders	Kim Sawyer, Interim Monitoring Officer for Combined Authority	-	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
4.	Confirmation of Appointment of Chief Executive	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Decision	Relevant internal and external stakeholders	John Hill Chief Executive East Cambridgeshire District Council	-	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

5.	Budget Update	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Decision	Relevant internal and external stakeholders	John Harrison Interim Chief Finance Officer	-	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
6.	University of Peterborough – Business Case	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Key Decision 2017/010	Relevant internal and external stakeholders	Jo Lancaster, Chief Executive Huntingdonshire District Council	Councillor John Clark	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	Skills Strategy and Programmes	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Key Decision 2017/008	Relevant internal and external stakeholders	Jo Lancaster, Lead Officer for Learning Skills Work Stream	Councillor John Clark	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	Local Transport Plan	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Key Decision 2017/005	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive	Mayor James Palmer/ Councillor Charles Roberts	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
9.	Dualling of A47 and Upgrading of A10 – Commissioning Business Case	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Key decision 2017/011	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive	Councillor Charles Roberts	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
10.	Light Rail & Underground and M11 extension to A47 – Feasibility Study	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Key decision 2017/012	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive	Councillor Charles Roberts	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

11.	Infrastructure Plan	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Key Decision 2017/006	Relevant internal and external stakeholders	John Harrison, Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Charles Roberts	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
12.	Wisbech Garden Town – Feasibility study	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Key Decision 2017/013	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive	Mayor James Palmer/ Councillor Charles Roberts	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
13.	Sustainable Economic Growth Plan - Commission	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Key Decision 2017/014	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive	Councillor Robin Howe	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
14.	Housing Strategy/Blueprint	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Decision	Relevant internal and external stakeholders	Antoinette Jackson, Lead for New Homes Work Stream	Councillor Peter Topping	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
15.	Investment Strategy	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Key Decision 2017/007	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
16.	Non Statutory Spatial Plan – Commissioning the Plan	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Key Decision 2017/015	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive	Mayor James Palmer/ Councillor Lewis Herbert	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

17.	Arrangement's for Appointment of Statutory Officers	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Decision	Relevant internal and external stakeholders	Paul Smith Human Resources Peterborough City Council	-	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
18.	Update on Staffing arrangements	Cambridgeshire and Peterborough Combined Authority	28 June 2017	Decision	Relevant internal and external stakeholders	Paul Smith Human Resources Peterborough City Council		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
19.	Priority Transport and Infrastructure Schemes	Cambridgeshire and Peterborough Combined Authority	26 July 2017	Key Decision 2017/004	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive,	Mayor James Palmer/ Councillor Charles Roberts	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
20.	Inward Investment Plan	Cambridgeshire and Peterborough Combined Authority	26 July 2017	Key Decision 2017/016	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
21.	Economic Commission	Cambridgeshire and Peterborough Combined Authority	26 July 2017	Decision	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
22.	Investments for Delivery – Phase 1	Cambridgeshire and Peterborough Combined Authority	26 July 2017	Decision	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive	Councillor Steve Count	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
23.	Land Commission	Cambridgeshire and Peterborough Combined Authority	26 July 2017	Decision	Relevant internal and external stakeholders	Martin Whiteley, Interim Chief Executive	Councillor Lewis Herbert	It is not anticipated that there will be any documents other than the report and relevant appendices to be published

24.	Housing: Developing our Strategy and Affordable Housing– Announcing the first wave of affordable housing schemes	Cambridgeshire and Peterborough Combined Authority	26 July e 2017	Key Decision 2017/009	Relevant internal and external stakeholders	Antoinette Jackson Lead for New Homes Work Stream	Councillor Peter Topping	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
25.	Housing Programme Update: (i) Mayoral Housing Fund (ii) Off-Site Constructions Methods (iii) Community Land Trusts	Cambridgeshire and Peterborough Combined Authority	26 July 2017	Decision	Relevant internal and external stakeholders	Antoinette Jackson Lead for New Homes Work Stream	Councillor Peter Topping	It is not anticipated that there will be any documents other than the report and relevant appendices to be published
26.	Minutes of the Meeting on 28 June 2017	Cambridgeshire and Peterborough Combined Authority	26 July 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
27.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	26 July 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
28.	Confirmation of Appointment of Statutory Officers	Cambridgeshire and Peterborough Combined Authority	26 July 2017	Decision	Relevant internal and external stakeholders	Paul Smith Human Resources Peterborough City Council		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

29.	HR and Payroll Services arrangements	Cambridgeshire and Peterborough Combined Authority	28 July 2017	Decision	Relevant internal and external stakeholders	Paul Smith Human Resources Peterborough City Council		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
30.	Core Terms & Conditions of Service for CA staff	Cambridgeshire and Peterborough Combined Authority	28 July 2017	Decision	Relevant internal and external stakeholders	Paul Smith Human Resources Peterborough City Council		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
31.	Minutes of the Meeting on 27 July 2017	Cambridgeshire and Peterborough Combined Authority	27 September 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
32.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	27 September 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
33.	Minutes of the Meeting on 27 September 2017	Cambridgeshire and Peterborough Combined Authority	25 October 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
34.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	25 October 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

35.	Minutes of the Meeting on 25 October 2017	Cambridgeshire and Peterborough Combined Authority	29 November 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
36.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	29 November 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
37.	Minutes of the Meeting on 29 November 2017	Cambridgeshire and Peterborough Combined Authority	20 December 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
38.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	20 December 2017	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
40.	Minutes of the Meeting on 20 December 2017	Cambridgeshire and Peterborough Combined Authority	31 January 2018	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
41.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	31 January 2018	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

42.	Minutes of the Meeting on 31 January 2018	Cambridgeshire and Peterborough Combined Authority	28 February 2018	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
43.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	28 February 2018	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
44.	Budget Report 2018/19 to 2021/22	Cambridgeshire and Peterborough Combined Authority	28 February 2018	Key Decision 2018/001	Relevant internal and external stakeholders	John Harrison, Interim Chief Finance Officer for Combined Authority/Lead for Finance Work Stream	Councillor Robin Howe	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
45.	Minutes of the Meeting on 28 February 2018	Cambridgeshire and Peterborough Combined Authority	28 March 2018	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
46.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	28 March 2018	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
47.	Minutes of the Meeting on 28 March 2018	Cambridgeshire and Peterborough Combined Authority	25 April 2018	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

48.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	25 April 2018	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
49.	Annual Meeting:– To consider actions detailed in Section 3.2 of the Combined Authority’s Constitution	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 31 May 2018	Decision	Relevant internal and external stakeholders	Kim Sawyer, Interim Monitoring Officer for Combined Authority	Councillor Lewis Herbert	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
50.	Minutes of the Meeting on 25 April 2018	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 31 May 2018	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
51.	Forward Plan	Cambridgeshire and Peterborough Combined Authority	Annual Meeting 31 May 2018	Decision	Relevant internal and external stakeholders	Michelle Rowe, Democratic Services Manager		It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

**SUBMIT YOUR COMMENTS OR QUERIES TO
CAMBRIDGESHIRE AND PETERBOROUGH COMBINED
AUTHORITY**

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

.....

Tel:

Email:

Who would you like to respond?

CAMBRIDGESHIRE AND PETERBOROUGH COMBINED AUTHORITY – OVERVIEW AND SCRUTINY COMMITTEE	AGENDA ITEM No.8
	PUBLIC REPORT

TITLE: OVERVIEW AND SCRUTINY WORK PROGRAMME

R E C O M M E N D A T I O N S	
FROM :	
Lead Officer	Kim Sawyer, Interim Monitoring Officer
RECOMMENDATIONS	
That the Committee notes the work programme for the Overview & Scrutiny Committee for the 2017/18 municipal year attached at Appendix 1 and agree to regularly review the work programme at each meeting.	

1. PURPOSE AND REASON FOR REPORT

To provide the Committee with the draft work programme for the Overview & Scrutiny Committee for the remainder of the 2017/18 municipal year and ask them for comments and suggestions.

2. BACKGROUND

- 2.1 In accordance with the Constitution, the Overview & Scrutiny Committee is responsible for setting its own work programme.
- 2.2 A draft work programme which shows the items to be considered over the forthcoming year is attached at Appendix 1.

3. FINANCIAL IMPLICATIONS

None

4. LEGAL IMPLICATIONS

N/A

5. EQUALITIES IMPLICATION

- 5.1 N/A

6. BACKGROUND DOCUMENTS

7. APPENDICES

- 7.1 Appendix 1 – Work Programme

Appendix 1

OVERVIEW AND SCRUTINY DRAFT WORK PROGRAMME 2017/18

Meeting Date	Item	Indicative Timings	COMMENTS
26 June 2017	<p>Appointment of Chairman and Vice Chairman</p> <p>Members to appoint the Chairman and Vice-Chairman for the municipal year 2017/18. Contact Officer: Anne Gardiner</p>		
	<p>Invitation of the Mayor of the Combined Authority.</p> <p>To invite the mayor of the Combined Authority to address the committee regarding his pledges and for the committee to pose questions and discuss how the committee could work with the mayor and board. Contact Officer: Anne Gardiner</p>		
	<p>Review of the Combined Authority Upcoming Agenda</p> <p>Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner</p>		
	<p>Combined Authority Forward Plan</p> <p>Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner</p>		
	<p>Overview and Scrutiny Work Programme</p> <p>To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
24 th July 2017	<p>Invitation of the Portfolio Holder for New Homes and Communities.</p> <p>To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions.</p> <p>Contact Officer: Anne Gardiner</p>		
	<p>Invitation of Portfolio Holder for Strategic Planning.</p> <p>To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions.</p> <p>Contact Officer: Anne Gardiner</p>		
	<p>Review of the Combined Authority Upcoming Agenda</p> <p>Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address.</p> <p>Contact Officer: Anne Gardiner</p>		
	<p>Combined Authority Forward Plan</p> <p>Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.</p> <p>Contact Officer: Anne Gardiner</p>		
	<p>Overview and Scrutiny Work Programme</p> <p>To consider the work programme for the year 2017/18.</p> <p>Contact Officer: Anne Gardiner</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
21 st Sept 2017	<p>Invitation of Statutory Deputy Mayor – Portfolio Holder for Economic & Productivity Strategy.</p> <p>To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions. Contact Officer: Anne Gardiner</p>		
	<p>Invitation of Portfolio Holder for Fiscal Planning</p> <p>To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions. Contact Officer: Anne Gardiner</p>		
	<p>Review of the Combined Authority Upcoming Agenda</p> <p>Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner</p>		
	<p>Combined Authority Forward Plan</p> <p>Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner</p>		
	<p>Overview and Scrutiny Work Programme</p> <p>To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
23 rd Oct 2017	<p>Invitation of Constitutional Deputy Mayor – Portfolio Holder for LEP and Tourism.</p> <p>To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions. Contact Officer: Anne Gardiner</p>		
	<p>Invitation of the Portfolio Holder for Employment and Skills.</p> <p>To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions. Contact Officer: Anne Gardiner</p>		
	<p>Review of the Combined Authority Upcoming Agenda</p> <p>Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner</p>		
	<p>Combined Authority Forward Plan</p> <p>Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner</p>		
	<p>Overview and Scrutiny Work Programme</p> <p>To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
27th Nov 2017	<p>Invitation of the Portfolio Holder for Transport and Infrastructure.</p> <p>To invite the relevant portfolio holder to address the committee regarding their plans and for the committee to pose questions.</p> <p>Contact Officer: Anne Gardiner</p>		
	<p>Review of the Combined Authority Upcoming Agenda</p> <p>Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address.</p> <p>Contact Officer: Anne Gardiner</p>		
	<p>Combined Authority Forward Plan</p> <p>Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.</p> <p>Contact Officer: Anne Gardiner</p>		
	<p>Overview and Scrutiny Work Programme</p> <p>To consider the work programme for the year 2017/18.</p> <p>Contact Officer: Anne Gardiner</p>		
18 th Dec 2017	<p>Review of the Combined Authority Upcoming Agenda</p> <p>Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address.</p> <p>Contact Officer: Anne Gardiner</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner</p>		
	<p>Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner</p>		
29 th Jan 2017	<p>Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner</p>		
	<p>Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner</p>		
	<p>Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner</p>		
26 th Feb 2017	<p>Review of the Combined Authority Upcoming Agenda</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address.</p> <p>Contact Officer: Anne Gardiner</p>		
	<p>Combined Authority Forward Plan</p> <p>Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.</p> <p>Contact Officer: Anne Gardiner</p>		
	<p>Overview and Scrutiny Work Programme</p> <p>To consider the work programme for the year 2017/18.</p> <p>Contact Officer: Anne Gardiner</p>		
26 th Mar 2017	<p>Review of the Combined Authority Upcoming Agenda</p> <p>Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address.</p> <p>Contact Officer: Anne Gardiner</p>		
	<p>Combined Authority Forward Plan</p> <p>Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme.</p> <p>Contact Officer: Anne Gardiner</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
	<p>Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner</p>		
23 rd Apr 2017	<p>Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner</p>		
	<p>Combined Authority Forward Plan Standing item where the Committee can review the Combined Authority's Forward Plan and identify any relevant items for inclusion within their work programme. Contact Officer: Anne Gardiner</p>		
	<p>Overview and Scrutiny Work Programme To consider the work programme for the year 2017/18. Contact Officer: Anne Gardiner</p>		
29 th May 2017	<p>Review of the Combined Authority Upcoming Agenda Standing item where the Committee will review the items being taken to the Board meeting for the Combined Authority that month and raise any concerns or issues they would want the Chairman to address. Contact Officer: Anne Gardiner</p>		
	<p>Combined Authority Forward Plan</p>		

Meeting Date	Item	Indicative Timings	COMMENTS
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