



**CAMBRIDGESHIRE  
& PETERBOROUGH**  
COMBINED AUTHORITY

# AEB Business Cycle Planner 2022-23

Of interest to further education (FE), local authorities (LA), and independent training providers (ITP).

**Version 1 – August 2022**

## August 2022

- Start of the new academic year 2022/23
- DfE/CPCA Data Sharing Agreement Update
- Publish AEB 2020/21 Evaluation
- AEB Grant Allocations, Contract Awards, FE Cold Spot and Multiply papers submission to the Skills Committee and Combined Authority Board
- Start AEB 2021/22 Evaluation/Survey
- Procurement 2022/23 – Issue Standstill Letter
- ITP Extension Letter
- Annual AEB Assurance Letter to ESFA
- EAS Submission – R12
- Innovation Fund Evaluation
- Monthly catch-up with relationship manager

## December 2022

- RO14 – End Year Performance Review
- AEB 2021/22 Evaluation Publication
- 2021/22 AEB Data Summary Report
- EAS Submission – R04
- Providers Submission of SAR and QIP
- Baseline Funding Allocation Issued for 2023/24
- Issue Reconciliation Statements to Providers for 2021/22
- End of contract extension for ITPs
- CPCA Employment and Skills Board
- ALPG - Providers Group Meeting
- ESOL Local Planning
- Monthly catch-up with relationship manager

## April 2023

- AEB Funding Rules and Funding Rates for 2023/24 Draft
- Financial Year End for 2022/23
- Publication of AEB Evaluation – 2021/22
- Monthly catch-up with relationship manager

## September 2022

- End Year EAS Claim submission to CPCA. End of the Month
- Issue Contract to ITPs for 2022/23
- Fourth Quarter Performance Review 2021/22 - R12/13
- AEB Contract Awards for 2022-23 and Multi-year Funding allocations for Grant-holders /Reserve Fund update paper
- AEB Delivery Board Meeting
- ALPG – Providers Group Meeting
- ESOL Local Planning
- Combined Authority Board Meeting
- Plan Led Funding Discussion with Providers
- AEB Delivery Plan to Grant providers

## January 2023

- First Quarter Performance Review (RO4)
- Recovery of Underspend for 2021/22
- DfE Gateway Reporting
- AEB Consultation on Funding Policy Changes for 2023/24
- Adult Education Budget Evaluation 2020/21 and Annual Return papers presented to the Skills Committee
- AEB Delivery Board Meeting
- Level 3 free courses for jobs Delivery Group
- Monthly catch-up with relationship manager

## May 2023

- Funding Changes for 2023/24 - ESFA
- EAS Submission – R09
- Issue Grant Confirmation Letters to Providers for 2023/24
- Issue Extension Letters to ITPs for 2023/24
- AEB Principals Group Meeting
- Monthly catch-up with relationship manager
- Request Schedule 3 update from Independent Training Providers

## October 2022

- Final Funding Claim and End Year Reconciliation 2021/22
- ILR R14 returns and hard close.
- EAS Submission – R14
- Multiply Delivery
- AEB Provider Audits Commence
- AEB Think Tanks – FE/SFC, ITP and ACL
- CPCA Employment and Skills Board
- Level 3 free courses for jobs Delivery Group
- AEB Principals Group Meeting
- Business Intelligence Group Meeting
- Monthly catch-up with relationship manager

## February 2023

- DfE Confirmation of CPCA AEB 2023/24 Allocations
- Analysis of AEB Consultation Result- Funding Policy Changes for 2023/24
- EAS Submission – R06
- AEB Funding Rules and Funding Rates for 2022/23 Update
- AEB Annual Planning Review for 2023/24
- AEB Principals Group Meeting
- Monthly catch-up with relationship manager

## June 2023

- Complete AEB Funding Rules and Funding Rates for 2023/24
- Issue Grant Funding Agreement to Providers
- Third Quarter Performance Review with Providers
- ALPG - Providers Group Meeting
- Business Intelligence Group Meeting
- Skills Committee Board
- Combined Authority Board
- ESOL Local Planning
- Funding Changes for 2023/24 – Providers
- AEB Delivery Board Meeting

## November 2022

- Year Performance Review - RO14
- AEB Delivery Board Meeting
- Annual Planning
- Combined Authority Board Meeting
- AEB Funding Rules and Funding Rates for 2022/23 Version 2

## March 2023

- CPCA Second Quarter Performance Review (RO6)
- Issue Growth Cases
- CPCA AEB Indicative Allocation for 2023/24 to Providers
- Adult Education Budget – Funding Allocations for 2023/24 and proposed funding policy changes presented to the Skills Committee
- Combined Authority Board Meeting
- ESOL Local Planning
- ALPG - Providers Group Meeting
- Business Intelligence Group Meeting
- AEB Delivery Board Meeting

## July 2023

- Level 3 free courses for jobs Delivery Group
- AEB Principals Group Review
- End of the academic year 2022/23
- Monthly catch-up with relationship manager