



Bus Reform Task Force Mayoral Meeting: Decision, Message & Action Log

DATE: 28 January 2020		TIME: 10:30-11:30	LOCATION: Mayor's office, Market St , Ely
ATTENDEES:	James Palmer (JP)	CPCA Mayor (Chair)	
	Ashton Cull (AC)	Senior Policy Advisor, CPCA	
	Mike Bartram (MB)	Policy Advisor, Transport Focus	
	Richard Wood (RW)	Secretary, Cambridge Area Bus Users Group	
	Darren Shirley (DS)	CEO, Campaign for Better Transport	
	Cllr Ian Bates (IB)	Cambridgeshire County Council	
	Cllr Josh Schumann (JS)	East Cambridgeshire District Council	
	Cllr Lis Every (LE)	East Cambridgeshire District Council	
	Cllr Anna Bradnam (AB)	South Cambridgeshire District Council	
	Cllr Chris Seaton (CS)	Fenland District Council	
	Edward Leigh (EL)	Smarter Cambridge	
	Paul Raynes (PR)	Director of Strategy and Delivery, CPCA	
	Tim Bellamy (TB)	Transport Strategy and Policy Manager, CPCA	
	Rowland Potter (RP)	Head of Transport, CPCA	
	Oliver Howarth (OH)	Bus Strategy Manager, CPCA	
	Susannah McIntyre (SM)	Communications Advisor, CPCA	
	Emily Martin	Head of Communications, CPCA	
	Peter Hardy (PH)	Consultant, ITP	
APOLOGIES:	Wendy Otter (WO)	Fenland District Council	
	Cllr Judy Fox (JF)	Peterborough City Council	
	Dawn Badminton-Capps (DB-C)	Director for England, Bus Users	
	Professor David Begg (DB)	Transport Consultant	

#	Item	Decision, Message, Action	Owner	Deadline
1.	Baseline information – more to be provided on Peterborough, specifically in relation to bus punctuality	Action	Oliver Howarth	28 th February
2.	The Authority to investigate whether the finances can be broken down further into the geographies (support in the rural areas) – i.e. provide the split concessionary bus revenue for supporting rural communities	Action	Oliver Howarth	28 th February
3.	Minor errors in the slides identified – on Slide 6 the number of respondents for “provision of integrated tickets for use across all bus and train services” should read 644	Message	Peter Hardy	
4.	The survey report will include a breakdown by age and gender	Message	Peter Hardy	
5.	The overarching vision of buses was agreed (with a minor amendment to ensure more reference specifically to buses)	Decision	All	
6.	When referring to the farebox it needs to be recognised that this needs to be split to reflect “hand in pocket” and “free passes” in future narratives	Message		
7.	The Authority (ITP consultant) needs to include within the vision document an outline of the challenges that might prevent the achievement of the vision and associated strategies.	Action	Peter Hardy	28 th February
8.	It maybe that as ITP continue their work into the potential options, a one size approach may not fit all in relationship to service provision and operation. Further information will be provided to the meeting in due course as the scenarios and options are developed. As part of this work it is essential that it relates to economic growth (explicit need to model growth projections)	Message	Peter Hardy	
9.	The unbunching of buses through the reduction in congestion delays will achieve the step change in the confidence required to make patronage increase	Message		
10.	The Authority to investigate Waltham Forest and how the streetscape (multi-modal) and provision of buses has been successful (reporting back to the BRTF)	Action	Oliver Howarth	28 th February
11.	There needs to be a long-term vision with measurable objectives (interim steps) to ensure that there is confidence that it will be achieved	Message	Tim Bellamy	
12.	It is key to have third party involvement in data. It is likely that the market will provide the service required (if the data is made available to them)	Message	Darren Shirley	
13.	All attendees to provide locations where Bus Stop signs are missing and need to be replaced, to Tim Bellamy and Oliver Howarth	Action	All	14 th February
14.	Investigate what investment is required to direct people arriving within the area to local maps at interchanges (including provision of local information)	Action	Oliver Howarth	28 th February



James
Palmer

**CAMBRIDGESHIRE
& PETERBOROUGH**
COMBINED AUTHORITY

15.	We need to look at modern, innovative ways to informing the public around buses. At the present time the information is too confusing and is a barrier to usage	Message	
16.	The Authority and second tier Councils needs to work with District Councils to ensure services are provided to new developments from first occupancy and that the bus stops are signed and accessible	Message	

NEXT MEETING

DATE: 31 March 2020

TIME: 10:30 - 11:30

LOCATION: Mayor's office, 72 Market Street, Ely, CB7 4LS